



# MINUTES

## Committee of the Whole Meeting

**8:00 AM - Monday, January 8, 2024**

H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723

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Commissioner Vaughan called the regular meeting of the Committee of the Whole of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723, on Monday, January 8, 2024, to order at 8:00 AM local time.

Roll Call - Clerk Fetting

Commissioners Present In-Person: Thomas Young, Thomas Bardwell, Kim Vaughan, Bill Lutz, Matt Koch

Commissioners Absent:

Others Present In-Person: Clerk Jodi Fetting, Eean Lee, Clayette Zechmeister, Steve Anderson, Mike Miller, Larry Zapfe, Shelly Lutz

Also Present Virtual: Tracy Violet, Mary Drier, Mark Haney, Dennis Haley, Cody Horton, David Draper, Debbie Babich, Jon Ramirez, Tim Green, Amanda Ertman, Don Derryberry, Carrie Tabar, Treasurer Ashley Bennett, Register Marianne Brandt, Renee Francisco, Dara Hood, Barry Lapp

At 8:02 a.m., there were a total of 24 participants attending the meeting virtually.

### **New Business**

1. Planning Commission Annual Report (matter added) - Heidi Stark presented the 2023 Annual Report on behalf of the Planning Commission. Matter to be placed on the Consent Agenda.
2. Mosquito Abatement Re-fill Vacant Positions - Larry Zapfe, Mosquito Abatement Director, explained the request to fill the vacant Biologist position which will create a vacancy in the Administrative Assistant. Then to fill that vacancy, to promote Bonnie Fackler to the Administrative Assistant position. Matter to be placed on the Consent Agenda.
3. Agreement for Enforcement Services in Arbela Township - Clayette Zechmeister explained the proposed agreement. Matter to be placed on the Consent Agenda.

4. Materials Management Planning -  
Mike Miller, Buildings and Grounds Director/Recycling Director, explained the next step that needs to take place to move the plan forward, to have Tuscola County write the plan and to partner with neighboring counties as available. Matter to be placed on the Thursday's Agenda.
5. Potential Resolution for the Cass City Chronicle -  
Commissioner Thomas Young would like a resolution prepared to present to the Cass City Chronicle on January 25, 2024. The Controller/Administrator's Office will prepare the proposed resolution.

## **Old Business**

None

## **Finance/Technology**

### ***Primary Finance/Technology***

None

### ***On-Going and Other Finance***

None

### ***On-Going and Other Technology***

-Chief Information Officer (CIO) Eean Lee reported one of his staff has accepted a position with a different company and will be leaving Tuscola County. CIO Lee thanked him for his years of service.

## **Building and Grounds**

### ***Primary Building and Grounds***

None

### ***On-Going and Other Building and Grounds***

None

## **Personnel**

### ***Primary Personnel***

1. COBRA Vendor Recommended Changes -  
Shelly Lutz, Human Resource Director, is recommending changing the vendor to Varipro for COBRA services effective January 1, 2024. There would be no changes in the COBRA coverage for people that are currently participating in COBRA. Matter to be placed on Thursday's agenda.

***On-Going and Other Personnel***

None

**Other Business as Necessary**

None

At 8:27 a.m., there were a total of 24 participants attending the meeting virtually.

**Public Comment Period**

None

**Adjournment**

Motion by Bill Lutz, seconded by Matt Koch to adjourn the meeting at 8:29 a.m.  
Motion Carried.

Jodi Fetting  
Tuscola County Clerk, CCO